

**Port Orford and North Curry Chamber of Commerce
Minutes of the Meeting of the Board of Directors
August 10, 2009
Port and Starboard Restaurant**

Call to Order

The meeting was called to order by Port Orford and North Curry (PO-NC) Chamber President David Smith on August 10, 2009, at 1:00 p.m.

- **Board members present:**
David Smith, Jim Billings, Dian Marple, and Jim Auburn

- **Board members absent:**
Cindy Schaumburg

- **Board member resigned:**
Chuck Schaumburg resigned from Chamber Board

- **Participants & guests:**
Alicia Billings – chamber webmaster
Christine Richardson-chamber member

Quorum: It was determined that a quorum of the board was present.

Minutes

A motion was made by Jim Billings, seconded by Dian Marple, and unanimously carried to approve, as written, the minutes for the July 13, 2009 board meeting of the PO-NC Chamber of Commerce.

Additions to Agenda

Two items were added to the agenda: under old business: Fireworks, and under new business: Chamber Director Resignation – Open Chamber Board Positions. The agenda as amended was approved.

Public Input

There was no public input.

Committee Reports

- **Management & Marketing:**
President Smith gave a brief report.
- **Financial Report:**
Jim Billings gave the financial report.
- **Visitors' Center/Parks Update:**
Jim Billings gave a brief report on park activities, including the rental of the A-frame in the park, the construction and materials for the old jail restoration project, and the bioswale project in Battle Rock Park.

Jim Billings gave a report on the Port Orford visitors' center. The visitors' center had 5140 visitor sign-ins in July. Sign-ins for the month were greater than last year, but sign-ins for the July 4th holiday were down.

President Smith expressed his appreciation and thanks to Jim Billings for all of his efforts on behalf of Port Orford not only to make the 4th of July activities a success but also for his hard work, every day.

- **AWRC Report:**
No report was available.
- **Garrison Lake Restoration Committee:**
No report was available.
- **POORT Liaison Report:**
Jim Auburn gave a brief report on POORT activities.
- **Senior Board:**
No report was available.
- **Office Report:**
Jim Billings advised that 1613 requests for information were processed by the chamber office by phone, e-mail, and regular mail.
- **North Curry County/Langlois Report:**
No report was available.
- **Websites:**
Alicia Billings reported on the chamber websites and ongoing issues such as website management, member access, and data entry. Online accounts for members, a monthly newsletter, and distribution of

membership certificates were also mentioned. The board thanked Ms. Billings for her hard work on all of the chamber's websites.

Old Business

- **Membership Drive:**

The president advised that the membership drive is still ongoing and moving forward. Forty-six renewals have been received.

- **Advertising:**

President Smith gave an update on the Oregon Coast and Mile-by-Mile magazine advertising.

- **Speed Sign:**

The speed sign project was discussed, and the project was tabled.

- **Brochures:**

President Smith advised that the new Port Orford-North Curry Chamber of Commerce brochures are being distributed. The chamber should have enough brochures for a couple of years.

- **Renewals:**

The chamber membership renewals were discussed. Approximately 300 membership forms were mailed, and 46 renewals have been received.

- **July 4th / Fireworks:**

The chamber made a little money on the fireworks although some of the expenses, such as insurance & permits, were much higher than in past years. Jim Billings advised that he would like to continue with the sale of fireworks by the chamber in future years and that 2009 was just an unusually slow year. The board agreed, by consensus, to continue the annual sale of fireworks by the chamber.

New Business

- **Writers' Conference:**

President Smith talked about the Writers' Conference in late September. There was a discussion about selecting a central location to enable the local cuisine to be catered, presented, and sampled.

- **Community Picnic:**

President Smith reported that the annual Port Orford Community Picnic has been scheduled for September 7, 2009, 12p – 4p. The Chamber will pay for the albacore tuna, and David Smith will do the

cooking. The menu will be barbecued albacore burgers in the park, the community will bring potluck side dishes, and sodas and cake will be available.

- **Business of the Month – August 2009:**

There was a brief discussion concerning the *Business of the Month* award for August 2009. The Castaway by the Sea motel was nominated. A motion was made, seconded and unanimously carried that the Business of the Month for August 2009 will be the “*Castaway by the Sea,*” and the president agreed to prepare the appropriate certificate and present it to the Business of the Month.

- **Chamber Director Resignation – Open Chamber Board Positions:**

Resignation – The board was advised that Chuck Schaumburg has resigned from the Board of Directors of the Port Orford and North Curry Chamber of Commerce.

Open Board Positions – The board discussed the best way to fill the two open board positions, including publishing a notice for candidates to apply for the open positions. Alicia Billings agreed to prepare a press release to solicit candidate applications.

Adjourn

The next meeting is scheduled for September 14, 2009, at the Paradise Café.

The meeting adjourned at 1:45 p.m.

Future Meetings and Community Events:

9/7/09 – 12 p.m.-4 p.m. – Chamber Community Picnic in the Park
9/14/2009 – 1:00 p.m. – Chamber Board Meeting – Paradise Cafe